Whiston Town Council Meeting
Agenda
Wednesday 11th September 2024

Serving the Community

Whiston Town Council
Whiston Town Hall
Old Colliery Road
Whiston
Merseyside
L35 3 QX
Email: town.clerk@whiston-tc.gov.uk
Www.whiston-tc.gov.uk
Sandra Mayers-Town Clerk 07584414866

Whiston Town Council

Whiston Town Mayor 2024-2025 Councillor S. Henry.

Mrs S Mayers ~ Town Clerk
Whiston Town Hall
Old Colliery Road
Whiston
Merseyside
L35 3QX

Telephone/Answer: 0151 430 7200
Answer/Fax: 0151 430 9786
E-mail: town.clerk@whiston-tc.gov.uk
Website: www.whiston-tc.gov.uk

SM/KM
4th September 2024

Dear Councillor,

You are hereby summoned to attend the Ordinary Council meeting to be held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston on **Wednesday 11th September 2024** commencing at 7.30pm.

Yours sincerely

SMayers.

Sandra Mayers
Town Clerk

AGENDA

Apologies.

1. Public Forum.
In accordance with Standing Order 66 members of the public may be invited to speak at the meeting on matters concerning the Township of Whiston. Those who are invited to speak in this way will only address the person who is presiding at the meeting and will respect the Chairmanship of that person

2. Announcements from the Town Mayor.
To receive verbal reports from the Town Mayor of the Council **FOR INFORMATION ONLY.**

3. Announcements from the Town Clerk.
To receive verbal reports from the Clerk of the Council **FOR INFORMATION ONLY.**

4. Announcement from the Leader.
To receive verbal reports from the Leader of the Council **FOR INFORMATION ONLY.**

5. Declarations of Interest.
Members are invited to indicate any interest they may have in relation to items on the Agenda for the meeting. Attached for this purpose is a pro forma for use by Members, which should be handed to the Town Clerk prior to the commencement of the meeting. Declaring interests in this way does not preclude Members from declaring an interest, when a specific item is being discussed, during the meeting.

6. Planning.
a) Applications.
Members are requested to consider the undermentioned planning applications.

24/00393/FUL	Single storey rear extension extending beyond side elevation	40 Sandfield Cresent Whiston Knowsley
24/00384/NMA	Non-material amendment to application 23/01949/REM to allow for minor amendments to the approved plans including minor changes to the height, floor area and siting of unit 02, layout alterations and changes to hard and soft landscaping.	Site Of Cronton Colliery Cronton Road Cronton
24/00293/FUL	Erection of a single storey side extension.	5 Wexwood Grove Whiston Knowsley
24/00330/FUL	Erection of a boundary fence 2 meters in height to the front and right side of property.	2 Sanbec Gardens Cronton Knowsley
24/00392/FUL	Erection of a two storey side extension with a proposed undercroft together with the erection of a new boundary wall .	41 Pottery Lane Whiston Knowsley
24/00431/DEMCON	Prior notification for the demolition of buildings and structures.	Southmead Children's Centre Sherwood Drive Whiston
24/00452/FUL	Erection of a two storey side extension together with the render of the existing property (demolition of garage, conservatory and rear store).	179 Warrington Road Prescot Knowsley
24/00434/CLU	Certificate of lawful use of land as domestic garden of a residential dwelling	Dragon House Farm 370 Cronton Road Cronton

7. Whiston Woods – Information.
Members are requested to consider any further updates from the Clerk or Leader of the Council in relation to the proposed Cemetery Extension, Whiston Woods.

8. Stadt Moers Park- Security, killing of Wildlife.
The Leader of the Council has contacted the Borough Council, a meeting to consider various options in relation to mobile cameras etc., is scheduled for the 12th September 2024 it is hoped that a verbal update will be available at the meeting scheduled for October 2024.

9. Merseyside Police- Information in relation to the police investigation, Freedom of Information request.
Documents in relation to this matter have now been received, the documents outline how the matter was processed through the reporting of a crime system with Merseyside Police. The Leader of the Council will give a verbal update.

10. Minutes - Events Committee Meeting – Appendix 1.
To receive as a true and correct record the Minutes of the Events Committee Meeting held at 6pm on Wednesday 10th July 2024.

11. Minutes - Ordinary Council Meeting – Appendix 2.
To receive as a true and correct record the Minutes of the Ordinary Council Meeting held on Wednesday 10th July 2024.

12. Accounts.
Members are requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – July 2024 – Appendix 3.

b). Bank Reconciliation – August 2024- Appendix 4.

c). Final Payment Summary – July 2024 – Appendix 5.

d). Final Payment Summary- August 2024 – Appendix 6.

e/f). Monthly Accounts for August / September 2024 (to be circulated at the meeting).

13. Erection of Poppies, Lighting Columns, Dragon Lane / Whiston Village / Windy Arbor Road. Appendix 7.
To consider the circulated report in relation to the erection of poppies on lighting columns in the Whiston area.

14. External Audit Report – Appendix 8
Members are requested to note the External Auditors report for 2023-2024 which has not matters arising to be brought to the Councils attention.

WHISTON TOWN COUNCIL

At a recent meeting of **Whiston Town Council Events Committee** held on Wednesday 10th July 2024 in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston, commencing at 6.00pm, the following were :-

Present
Councillor T Murray
(In the Chair)

Councillors J. Burke, T. Byron, N. Murray and S. Rees
S Mayers – Town Clerk
R Miller – Site Manager

Apologies:
Apologies for absence were received on behalf of.Councillor D. Allen.

20. Public Forum.
No Members of the Public attended the meeting.

21. Declarations of Interest.
No Declarations of Interest were received.

22. Minutes.
To agree as a true and correct record the minutes of the Events Committee held on
Resolved: The finish time was amended and then minutes were agreed as a true and correct record.

23. Family Fun Day – Emergency Services Day – Sunday 8th September 2024.
The Town Clerk gave a verbal update, outlining a brief schedule for the day.
Resolved: Discuss plan for the day including football tournament.
Members considered the risk assessment, confirmed times for event,
Members and Staff required 9.30am – 4.30pm. Event time 11.30am – 3.30pm.
Staff to work on the day.
Town Clerk to order medals for football tournament and Members agreed to pay for bibs and referees.
J Burke and T Murray to put together a schedule prior to the day outlining roles and responsibilities.

24. Christmas Fayre, Whiston Town Hall – Saturday 23rd November 2024.
No updates were given.
Resolved:This item was deferred until 11th September 2024.

25.. Mince Pie and Music Event – Wednesday 4th December 2024.
Members considered changing the date of the event.,
Resolved: It was agreed to hold the event on Thursday 5th December 2024 1.00pm – 4.00pm. The entertainer booking was to be changed.

26. Community Clean-up Day.
The Borough Council had indicated that they would not be able to support a Man and Van, tipping costs, or a reduced rate for bulky items.
Resolved: Councillor K. Taylor was to take up this issue and report back.

27. Date of Next Meeting
To be confirmed.

Minutes 20 – 27 received as a true and correct record and signed by the Town Mayor on Wednesday 11th September 2024

_____

Town Mayor
Councillor S. Henry
The meeting closed at 6.35pm

WHISTON TOWN COUNCIL

At the Ordinary Meeting of Whiston Town Council Council, held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston on **Wednesday 10th July 2024** commencing at 7.30pm the following were:

Present
S. Henry – Town Mayor
(In the Chair)

Councillors: J. Burke, T. Byron, R. Gaffney, J. Mimnagh, N. Murray, T. Murray, S. Rees, K. Taylor and G. Wickens.

Apologies.
Apologies for absence were received on behalf of Councillor D. Allen, LOA Councillor C Powell.

35. Public Forum.
5 Members of the public attended the meeting, the meeting was adjourned at 7.31pm and reconvened at 7.57pm.

Foxwood Village. Is the Council aware of any planning application for the piece of land? Only once conditions have been met is planning permission agreed. The 2016 plan for the second phase of the development has not been met.
MP Foods, The Developer has been working closely with other agencies and the site will, once developed, be massively improved.
Stadt Moers Park – shooting of three swans, danger to wildlife.. Residents were extremely concerned about recent activity at the location and concerns are rising, not just for the wildlife but for local families using the park. A recent report to police resulted in someone being arrested. Ww. Wings have a large following and would like immediate action.
The Borough Council will be asked to install cctv or mobile cameras and it is hoped Whiston Town Council can allocated funds if necessary. A meeting will be arranged with Borough Council Officers to move forward with this as soon as possible.
Whiston Woods Friends of Whiston Woods are now a constituted Group and pride themselves on being a friendly group offering information.
Sandstone Wall, Fox's Bank Lane, the delay in rebuilding the wall is due to not being able to source the material that matched the current wall.

36. Announcements from the Town Mayor.
The Town Mayor gave the following updates, **FOR INFORMATION ONLY.**
Civic Sunday Service, The Town Mayor thanked Members and Staff who had attended the event.

37. Announcements from the Town Clerk.
The Town Clerk gave the following updates, **FOR INFORMATION ONLY.**
No announcement of the Town Clerk.

38. Announcement from the Leader.
The Leader gave the following updates, **FOR INFORMATION ONLY.**
Multi Use Games area, it is hoped that funding may be available towards the cost of replacement. The Town Clerk and Leader have put forward an expression of interest to the Borough Council which may require match funding.

39. Declarations of Interest.
The undermentioned Members declared an interest in the items indicated left the meeting room at 8.00pm and returned at 8.04pm.

Councillor	**Agenda Item**	**Nature of Interest**
T. Byron	6a	KBC Planning Committee
R. Gaffney	6a	KBC Planning Committee
K. Taylor	6a	KBC Planning Committee

40. Planning.
a) Applications.
Members considered the undermentioned planning applications.

24/00268/FUL	Erection of a single storey and rear extension	7 Longview Road Prescot Knowsley
24/00245/NMA	Application for non - material amendment to planning permission 22/002123/REM(Reserved matters application pursuant to planning permission 18/00283/HYB for the erection of 208 No dwellings and associated works – approval sought for appearance, landscaping, layout and scale) Amendments sought for replacement of two and a half storey Mackenzie to two and a half storey Mcqueen.	Land North of M62 motorway Off Windy Arbor Road (Halsnead)
24/00291/FUL	Erection of single storey side extension to create new office unit (class E) with additional storeroom.	135 Scotchbarn Lane, Prescot, Knowsley.

24/00303/FUL	Erection of flat roof infill extension to form a newly secure school entrance. The extension will include a glazed curtain wall elevation.	St Mary and St Paul's C of E Primary School, Bryer Road, Prescot.
20/00494/NMA2	Non- Material amendment to application 20/00494/HYB to allow for minor amendments to the approved plans to include the addition of a car area to the west/northwest of unit 01, new fencing to the northern boundary of unit 01 and an amendment to the approved plans condition to reflect the addition of a substation approved under reference 20/00494/NMA	Former Site of Cronton Colliery, Cronton Road,Halsnead Garden Village.
24/00327/FUL	Erection of first floor side extension and conversion of garage and conservatory.	8 Gilleney Grove, Whiston, Knowsley

Resolved: An objection was raised in relation to 20/00494/NMA2 No observations were put forward in relation to all other applications.

41. Whiston Woods – Information.

The following updates were given in relation to the Cemetery Extension, Whiston Woods.

Resolved: The Leader confirmed that St Helens Council have commissioned a piece of work in relation cemetery spaces, they have no pre planning information in relation to Whiston Woods.

42. Minutes - Events Committee Meeting.

To receive as a true and correct record the Minutes of the Events Committee Meeting held at 6pm on Wednesday 12th June 2024.

Resolved: The finish time of the meeting was amended, and the minutes then received as a true and correct record and signed by the Town Mayor.

43. Minutes - Ordinary Council Meeting.

To receive as a true and correct record the Minutes of the Ordinary Council Meeting held on Wednesday 12th June 2024.

Resolved: That the minutes were received as a true and correct record and signed by the Town Mayor

44. Accounts.

Members were requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – June 2024.
Resolved: That the Bank Reconciliation for the month of June 2024 be noted and agreed.

b). Final Payment Summary – June 2024.
Resolved: That the Final Payment Summary for the month of June 2024 be noted and agreed.

c). Monthly Accounts for Payment – July 2024.
Resolved: That the circulated Monthly Accounts for Payment for the month of June 2024 be noted and agreed.

45. Reconsider- Application for financial Assistance, Unity Morris Dancers.
Members reconsidered the deferred application, pending the submission of documents in relation to bank account, constitution and safeguarding policy which have now been received.
A contribution could be offered using expenditure powers under the Local Government Act 1972 S 137 payment and met out of the community donation budget which currently stands at £1000.00.
Resolved: Now the documents have now been received and a contribution of £500 be agreed, using expenditure powers under the Local Government Act 1972 S137.

46. Application for Financial Assistance, Whiston Bingo.
Members were requested to consider an application for financial assistance from Whiston Bingo who are seeking funding towards the cost of travel and food for a day trip in September 2024. A contribution could be offered using expenditure powers under the Local Government Act 1972 S 137 payment and met out of the community donation budget which currently stands at £1000.00
Resolved: That a contribution in the sum of £500 be agreed and offered using expenditure powers under the Local Government Act 1972 S137.

47. Financial Matters- HMRC, VAT Return, Overpayment.
Members were requested to note that an error has occurred with HMRC who have paid the Council's half yearly VAT claim, submitted in April, twice. This has now been refunded and is shown on the final payment summary for June 2024.
Resolved: That the report be noted.

48. Merseyside Police – Freedom of Information Request.
Members were informed that following on from the Council meeting held in June 2024 Minute 29 refers. A request under the Freedom of Information Act 2000 C.36 had been submitted to Merseyside Police, following the incident at Lickers Lane, Whiston, involving a public complaint relating to tree felling and damage to bluebells. Circulated for Members information is the initial acknowledgement of receipt and notification of possible fees payable.
Resolved: That the report be noted whilst awaiting a response.

49. Dates for your Diary.
Members were requested to attend the undermentioned events to support the Events Committee and are required to inform the Clerk of their availability at each of these events.

Family Funday – Sunday 8th September 2024 11.30am – 3.30pm
Members and staff are required 9.30am – 4.30pm to help set up and clear away.

Christmas Fayre – Saturday 23rd November 2024 9.00am – 4.00pm

Mince Pie and Music Event – 4th December 2024 -1.00pm – 4.00pm
Resolved The Mince Pie and Music Event has now been changed to **Thursday 5th December 2024.**

Minutes 36 to 49 be received as a true and correct record and signed by the Town Mayor on Wednesday 11th September 2024.

Councillor S. Henry
Town Mayor
The meeting Closed at 8.23pm

MONTHLY BANK RECONCILIATION				
Jul-24				
Balance 01/07/2024		£ 614,769.43		
Receipts in July 2024		£ 10,424.06		
Less Payments in July 2024		£ 35,995.76		**£ 589,197.73**
BALANCES				
Fixed Term Deposit A/c 85172626			**£ 50,488.22**	
Business Res A/C-89979389			**£ 516,593.18**	
Current A/C-97589667			**£ 22,116.33**	
Less unpresented cheques/receipts				
Current a/c balance				
Total Credit Balance			**£ 589,197.73**	
Balance c/fwd				**£ 589,197.73**

MONTHLY BANK RECONCILIATION				
Aug-24				
Balance 01/08/2024		£ 589,197.73		
Receipts in August 2024		£ 13,087.89		
Less Payments in August 2024		£ 32,256.77		**£ 570,028.85**
BALANCES				
Fixed Term Deposit A/c 85172626			**£ 50,488.22**	
Business Res A/C-89979389			**£ 507,203.28**	
Current A/C-97589667			**£ 12,337.35**	
Less unpresented cheques				
Current a/c balance				
Total Credit Balance			**£ 570,028.85**	
Balance c/fwd				**£ 570,028.85**

FINAL PAYMENT SUMMARY July 2024
Month 04 July 2024

1	BACS	B H Dyson-Caretaker at Foxshaw Close Playground	£	75.00	
4	BACS	Knowsley Borough Council-Council Tax - Rates for 3 Centres	£	1,541.00	
5	BACS	Knowsley Borough Council Open Space, Ground Maintenance.	£	1,333.22	
4	BACS	HMRC-Tax and NI May Contributions	£	3,264.76	
4	BACS	Merseyside Pension Fund-Pension Contributions	£	3,499.57	
4	BACS	Prudential Insurance (AVC's)	£	1,000.00	
1	BACS	ICU Group Monthly Service	£	340.80	
2	BACS	Prescot Mission Section 137 Community Donation	£	500.00	
1	BACS	Lyreco UK Limited Tea/Coffee/Sugar and paper	£	222.37	
1	BACS	S Mayers Reimbursement for purchase of Lawn Mower, Strimmer, and chargers for GHC	£	289.98	
1	BACS	Heating and Boiler Services Ltd Service of heating appliances across 3 sites	£	759.00	
1	BACS	Heating and Boiler Services Ltd Remove and replace Control Box GHC	£	1,370.29	
1	BACS	B & Q Trade Point Brushes, rollers and blue roll	£	135.51	
1	BACS	Rocket Embroidery Ltd Banner for Family Fun Day	£	66.00	
1	BACS	Imperative Training Defib replacement batteries and pads	£	828.00	
1	BACS	Shawcross Signs Limited	£	270.00	
1	BACS	Whiston Over 55s Club S137 Community Donation	£	500.00	
1	BACS	Unity Morris Dancers S137 Community Donation	£	500.00	
1	BACS	PPG Architectural Coating Paint for GHC	£	525.94	
1	BACS	B & Q Trade Point Sanding sheets for GHC	£	16.28	
1	BACS	1st Choice Concrete & Skip Hire Limited Skip Hire for GHC	£	240.00	
1	BACS	S T Electrical & Security Ltd Install lights and change sockets GHC	£	288.00	
		Sub Total			**£ 17,565.72**
			£	**17,565.72**	
		Total Payments			**£ 17,565.72**

Total Direct Debits

1	DDR	Ash Waste Services. Refuse collection, Whiston Town Hall	£	194.70
1	DDR	Ash Waste Services. Refuse collection, George Howard Centre	£	164.46
1	DDR	Water Plus. Water - George Howard Centre (4078082681)	£	89.01
1	DDR	Water Plus. Water - Robert Foulkes Centre (6000391688)	£	101.10
1	DDR	Water Plus. Water - Whiston Town Hall (4078082954)		
1	DDR	Water Plus. Water - Whiston Town Hall (4033613348)	£	73.72
1	DDR	British Gas Lite Elec WTH (BGL445443)	£	1,370.46
1	DDR	British Gas Lite Elec WTH (BGL445451)	£	721.70
1	DDR	British Gas Lite Gas WTH (BGL445459)	£	16.53
1	DDR	British Gas Lite Gas RFC (BGL445456)	£	161.57
1	DDR	British Gas Lite Gas GHC (BGL445453)	£	1,203.51
1	DDR	British Gas Lite Electric RFC (BGL445436)	£	153.08
1	DDR	British Gas Business GAS WTH (603228234)	£	658.69
1	DDR	Invosys (prev Connected World) Telephone/internet charges	£	140.35
1	DDR	Invosys (prev Connected World) Telephone/internet charges	£	133.46
1	DDR	Chubb Fire & Security. George Howard Centre	£	94.61
1	DDR	Chubb Fire & Security. Whiston Town Hall	£	94.61
1	Go Cardless	Global Direct	£	51.00
		Bank charges (97589667)	£	49.08
		Bank charges re SumUp device	£	6.76
			Total DD	**£ 5,478.40**
			Wages	£ 12,951.64
				£ 35,995.76

1 Section 19 Local Government (Miscellaneous Provisions) Act 1976
2 Section 137 Local Government Act 1972
3 Section 111 Local Government Act 1972
4 Section 112 Local Government Act 1972
5 Section 10 Open Spaces Act 1906
6 Section 176 Local Government Act 1972
7 Schedule 13 Local Government Act 1972
8 Section 143 Local Government Act 1972
9 Section 214 Local Government Act 1972
10 Section 15(5) Local Government Act 1972
11 Section 145 Local Government Act 1972
12 Section 111/175 Local Government Act 1972
13 Audit Commission Act 1998
14 Section 31 Local Government Act 1997 Crime Prevention

Total Payment R & P Book

Total Payments July **£ 35,995.76**

Accounts Sheet for July	£	17,565.72
Direct payments for July	£	5,478.40
Wages	£	12,951.64
Total Payments July	**£**	**35,995.76**

6

FINAL PAYMENT SUMMARY August 2024
Month 05 August 2024

1	BACS	B H Dyson-Caretaker at Foxshaw Close Playground	£	75.00
4	BACS	Knowsley Borough Council-Council Tax - Rates for 3 Centres	£	1,541.00
5	BACS	Knowsley Borough Council Open Space, Ground Maintenance.	£	1,333.22
4	BACS	HMRC-Tax and NI May Contributions	£	2,788.17
4	BACS	Merseyside Pension Fund-Pension Contributions	£	2,702.66
4	BACS	Prudential Insurance (AVC's)	£	800.00
1	BACS	ICU Group Monthly Service	£	340.80
	BACS	Lanes Trophies Medals for fun day at WTH	£	50.00
	BACS	Knowsley United refund of holding fee for MUGA	£	36.00
	BACS	S T Electrical and Security Ltd Lights and sockets at GHC	£	318.00
	BACS	S T Electrical and Security Ltd Fault on water heater at WTH	£	144.00
1	BACS	B & Q Trade UK Paint, Diall Chain, Ant Spray Blue roll, roller and handle	£	157.75
1	BACS	S Mayers reimbursement for purchase of water boiler WTH	£	405.59
1	BACS	B & B Hygiene Limited Cleaning materials	£	237.60
1	BACS	C A Hunt Builders make safe disabled ramp at GHC	£	1,200.00
1	BACS	HSS Pro Service Hire of sander for hall floor at WTH and sanding materials	£	234.26
1	BACS	Rocket Embroidery Bannerand hi vis vests for fun day	£	291.00
1	BACS	Amazon Business Baby Changing Unit for GHC to be recharged to Early Years	£	144.98
1	BACS	Amazon Business Castor wheels for cupboards at GHC to be recharged to Early Years	£	55.45
1	BACS	Amazon Business First Aid Supplies	£	79.97
1	BACS	Canon Billing period 01/05/24 to 31/07/24 and 01/08/24 to 31/10/24	£	229.65

Sub Total		**£ 13,165.10**
	£ 13,165.10	
Total Payments		**£ 13,165.10**

Total Direct Debits

1	DDR	Ash Waste Services. Refuse collection, Whiston Town Hall	£	160.09
1	DDR	Ash Waste Services. Refuse collection, George Howard Centre	£	131.29
1	DDR	Water Plus. Water - George Howard Centre (4078082681)	£	89.01
1	DDR	Water Plus. Water - Robert Foulkes Centre (6000391688)	£	101.10
		Water Plus. Water - Whiston Town Hall (4078082954)	£	196.46
1	DDR	Water Plus. Water - Whiston Town Hall (4033613348)	£	73.72
1	DDR	British Gas Lite Elec WTH (BGL445443)	£	685.74
1	DDR	British Gas Lite Elec WTH (BGL445451)	£	1,478.11
1	DDR	British Gas Lite Gas RFC (BGL445456)	£	25.77
1	DDR	British Gas Lite Gas GHC (BGL445453)	£	235.78
1	DDR	British Gas Lite Electric RFC (BGL445436)	£	74.68
1	DDR	British Gas Business GAS WTH (603228234)	£	319.65
1	DDR	Invosys (prev Connected World) Telephone/internet charges	£	135.38
1	DDR	Invosys (prev Connected World) Telephone/internet charges		
1	DDR	Chubb Fire & Security. George Howard Centre	£	94.61
1	DDR	Chubb Fire & Security. Whiston Town Hall	£	94.61
1	Go Cardle	Global Direct	£	241.85
		Bank charges (97589667)	£	53.76
		Bank charges re SumUp device	£	12.20

Total DD		**£ 4,203.81**
Wages	£ 14,887.86	
	£ 32,256.77	

1 Section 19 Local Government (Miscellaneous Provisions) Act 1976
2 Section 137 Local Government Act 1972
3 Section 111 Local Government Act 1972
4 Section 112 Local Government Act 1972
5 Section 10 Open Spaces Act 1906
6 Section 176 Local Government Act 1972
7 Schedule 13 Local Government Act 1972
8 Section 143 Local Government Act 1972
9 Section 214 Local Government Act 1972
10 Section 15(5) Local Government Act 1972
11 Section 145 Local Government Act 1972
12 Section 111/175 Local Government Act 1972
13 Audit Commission Act 1998
14 Section 31 Local Government Act 1997 Crime Prevention

Total Payment R & P Book	
Total Payments August	**£ 32,256.77**

Accounts Sheet for August	£ 13,165.10
Direct payments for August	£ 4,203.81
Wages	£ 14,887.86
Total Payments August	**£ 32,256.77**

Town Mayor and Members of Whiston Town Council

Meeting 11th September 2024

Erection of Poppys to lighting columns

PURPOSE OF THE REPORT.

To provide Members with the relevant information into the provision and erection of poppies to lighting columns in Whiston.

BACKGROUND.

Members are requested to consider the purchase and erection of plastic poppies to lighting columns in the Whiston area. It was initially suggested that the poppies be erected on lighting columns from Whiston Village along Windy Arbor Road to St Nicholas Church. Members are requested to consider extending the area to take in Dragon Lane onto Greenes Road and then onto Windy Arbor Road. If this is the preferred area it would be necessary to purchase 40 poppies.

The specification for each poppy which will be provided by the Royal British Legion, Poppy Shop is: Large Poppy made of PP5 Plastic 40cm high 36cm wide.

Permission has been granted via Mr Daley, Knowsley Borough Council who is working in partnership with Enerveo the lighting provider.

FINANCIAL IMPLICATIONS

The cost of each poppy which is supplied with two cables ties is £5.00 per item 40 x £5.00 total cost £200 and the promotions budget head can be utilised for the purchase of poppies.

It would be necessary to have these poppies erected and removed by volunteers or staff and this would also require a risk assessment.

CONCLUSION

Members are requested to indicate if they wish to purchase the plastic poppies which can be re-used and indicate how they will be erected. It is Suggested that they are erected three weeks prior to Remembrance Sunday Service (week commencing 14th October 2024)and removed the week commencing (18th November 2024).

Section 3 – External Auditor's Report and Certificate 2023/24

In respect of **Whiston Town Council – LA0229**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2023/24

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority: None

3 External auditor certificate 2023/24

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

External Auditor Name: **PKF LITTLEJOHN LLP**

External Auditor Signature: PKF Littlejohn LLP Date: 28/08/2024