Whiston Town Council Meeting
Agenda
Wednesday 10th July 2024

Serving the Community

Whiston Town Council
Whiston Town Hall
Old Colliery Road
Whiston
Merseyside
L35 3 QX
Email: town.clerk@whiston-tc.gov.uk
Www.whiston-tc.gov.uk
Sandra Mayers-Town Clerk 07584414866

Whiston Town Council

Whiston Town Mayor 2024-2025 Councillor S. Henry.

Mrs S Mayers ~ Town Clerk
Whiston Town Hall
Old Colliery Road
Whiston
Merseyside
L35 3QX

Telephone/Answer: 0151 430 7200
Answer/Fax: 0151 430 9786
E-mail: town.clerk@whiston-tc.gov.uk
Website: www.whiston-tc.gov.uk

SM/KM
3rd July 2024

Dear Councillor,

You are hereby summoned to attend the Ordinary Council meeting to be held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston on **Wednesday 10th July 2024** commencing at 7.30pm.

Yours sincerely

Sandra Mayers
Town Clerk

AGENDA

Apologies.

1. Public Forum.
In accordance with Standing Order 66 members of the public may be invited to speak at the meeting on matters concerning the Township of Whiston. Those who are invited to speak in this way will only address the person who is presiding at the meeting and will respect the Chairmanship of that person

2. Announcements from the Town Mayor.
To receive verbal reports from the Town Mayor of the Council **FOR INFORMATION ONLY.**

3. Announcements from the Town Clerk.
To receive verbal reports from the Clerk of the Council **FOR INFORMATION ONLY.**

4. Announcement from the Leader.
To receive verbal reports from the Leader of the Council **FOR INFORMATION ONLY.**

5. Declarations of Interest.
Members are invited to indicate any interest they may have in relation to items on the Agenda for the meeting. Attached for this purpose is a pro forma for use by Members, which should be handed to the Town Clerk prior to the commencement of the meeting. Declaring interests in this way does not preclude Members from declaring an interest, when a specific item is being discussed, during the meeting.

6. Planning.
a) Applications.
Members are requested to consider the undermentioned planning applications.

24/00268/FUL	Erection of a single storey and rear extension	7 Longview Road Prescot Knowsley
24/00245/NMA	Application for non - material amendment to planning permission 22/002123/REM(Reserved matters application pursuant to planning permission 18/00283/HYB for the erection of 208 No dwellings and associated works – approval sought for appearance, landscaping, layout and scale) Amendments sought for replacement of two and a half storey Mackenzie to two and a half storey Mcqueen.	Land North of M62 motorway Off Windy Arbor Road (Halsnead)
24/00291/FUL	Erection of single storey side extension to create new office unit (class E) with additional storeroom.	135 Scotchbarn Lane, Prescot, Knowsley.
24/00303/FUL	Erection of flat roof infill extension to form a newly secure school entrance. The extension will include a glazed curtain wall elevation.	St Mary and St Paul's C of E Primary School, Bryer Road, Prescot.
20/00494/NMA2	Non- Material amendment to application 20/00494/HYB to allow for minor amendments to the approved plans to include	Former Site of Cronton Colliery, Cronton Road,Halsnead Garden Village.

	the addition of a car area to the west/northwest of unit 01, new fencing to the northern boundary of unit 01 and an amendment to the approved plans condition to reflect the addition of a substation approved under reference 20/00494/NMA	
24/00327/FUL	Erection of first floor side extension and conversion of garage and conservatory.	8 Gilleney Grove, Whiston, Knowsley

7. Whiston Woods – Information.
Members are requested to consider any further updates from the Clerk or Leader of the Council in relation to the proposed Cemetery Extension, Whiston Woods.

8. **Minutes - Events Committee Meeting – Appendix 1.**
To receive as a true and correct record the Minutes of the Events Committee Meeting held at 6pm on Wednesday 12th June 2024.

9. Minutes - Ordinary Council Meeting – Appendix 2.
To receive as a true and correct record the Minutes of the Ordinary Council Meeting held on Wednesday 12th June 2024.

10. Accounts.
Members are requested to note and agree the undermentioned information in relation to finance.

a). Bank Reconciliation – June 2024 – Appendix 3.

b). Final Payment Summary – June 2024 – Appendix 4.

c). Monthly Accounts for Payment – July 2024. (to be circulated at the meeting)

11. Reconsider- Application for financial Assistance, Unity Morris Dancers – Appendix 5.
This application was deferred pending the submission of documents in relation to bank account, constitution and safeguarding policy which have now been received. A contribution could be offered using expenditure powers under the Local Government Act 1972 S 137 payment and met out of the community donation budget which currently stands at £1000.00.

12. Application for Financial Assistance, Whiston Bingo – Appendix 6.
Members are requested to consider an application for financial assistance from Whiston Bingo who are seeking funding towards the cost of travel and food for a day trip in September 2024. A contribution could be offered using expenditure powers

under the Local Government Act 1972 S 137 payment and met out of the community donation budget which currently stands at £1000.00

13 Financial Matters- HMRC, VAT Return, Overpayment- Appendix 7.
Members are requested to note that an error has occurred with HMRC who have paid the Councils half yearly vat claim submitted in April twice, this has now been refunded and is shown on the final payment summary for June 2024.

14. Merseyside Police – Freedom of Information Request- Appendix 8.
Following on from the Council meeting held in June 2024 Minute 29 refers, a request under the Freedom of Information Act 200 C.36 had been submitted to Merseyside Police following the Incident at Lickers Lane Whiston involving a public complaint relating to tree felling and damage to bluebells. Circulated for Members information is the initial acknowledgement of receipt and notification of possible fees payable.

15. Dates for your Diary.
Members are requested to attend the undermentioned events to support the Events Committee and are required to inform the Clerk of their availability at each of these events.

Family Funday – Sunday 8th September 2024 11.30am – 3.30pm
Members and staff are required 9.30am – 4.30pm to help set up and clear away.

Christmas Fayre – Saturday 23rd November 2024 9.00am – 4.00pm

Mince Pie and Music Event – 4th December 2024 -1.00pm – 4.00pm

WHISTON TOWN COUNCIL

At a recent meeting of Whiston Town Council Events Committee held on Wednesday 12th June 2024 in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston, commencing at 6.00pm the following were:-

Present
Councillor T. Murray
(In the Chair)

Councillors D. Allen, J. Burke, N. Murray and S. Rees.

Sandra Mayers – Town Clerk
Ronald Miller – Site Manager

Apologies.
Apologies for absence were received on behalf of Councillors T. Byron and C.Powell

11. Public Forum.
No Members of the Public attended the meeting.

12. Declarations of Interest.
No Declarations of Interest were received.

13. Minutes – Appendix 1
To agree as a true and correct record the minutes of the Events Committee held on Wednesday 8th May 2024.
Resolved: That the Minutes of the Events Committee held on Wednesday 8th May 2024 be received as a true and correct record.

14. Mince Pie and Music Event – Wednesday 4th December 2024.
Entertainer is booked although Members were requested to consider changing this event to Thursday 5th December 2024, 1pm – 4pm.
Resolved: This be deferred pending Members checking availability on Thursday 5th December 2024.

15. Whiston Amateur Flower Show – Saturday 13th July 2024.
The Town Clerk informed the Committee that all plaques and trophy are now ready and that a large number of flyers had been delivered to the three primary schools as well as Edmund Arrowsmith School. The Town Councils website and social media have been updated to request all expressions of interest be received by 5pm on Tuesday 11th June 2024. Unfortunately, no interest in the event has been received and although a lot of work and time has been allocated to the event, it was;
Resolved:To cancel the event scheduled for 13th July due to the lack of interest, and that other options be explored for 2025.

16. Family Fun Day – Emergency Services Day – Sunday 8th September 2024.11.30-3.30pm

The Bouncy castles have been booked at a cost of £950 and the Clerk is awaiting contact from K. Williams from the fire service. The cost of the teacups is £100 per hour although these have not been booked for this event. It will be necessary to put together a schedule for the day to ensure things run accordingly.

Resolved:That no tea cups be booked for this event. Members were to contact an entertainer and face painter, a schedule of the day should be put together as soon as possible. Members also agreed this should be a free event for local families. The Clerk was requested to again contact the police to invite them to the event along with a vehicle if possible. It was also suggested that the Rangers could set up their activity in the Council Chamber. R Miller to contact face glitter lady (early years) and Whiston Juniors regarding a mini tournament on the multi-use games area. N. Murray to provide Music at this event and request if the boxing club would like to be involved.

Members and staff to attend from 9.30am – 4.30pm to help set up and clear away.

17. Christmas Fair, Whiston Town Hall – Saturday 23rd November 2024. 12noon- 4.00pm

The Rangers have been booked for this event; no further action has been taken.

Resolved:That consideration be given to hiring a tea cups ride for a period of 2 hours at a cost of £200. Contact should be made with craft stalls to enable up to 20 stalls in the main hall. Town Mayor to hold a raffle.

Members and staff to attend from 10am – 5.00pm to help set up and clear away.

18. Community Clean-up Day.

The Town Clerk informed the Committee that the Borough Council are considering Community action days, although no offer of assistance in relation to Community Clean Up days has been received.

Resolved: That the Town Clerk continue to work with the Borough Council and consider the hiring of a Man and a Van to take refuse for residents, the Borough Council to assist if possible.

19. Date of Next Meeting

Wednesday 10th July 2024.

Minute 11 – 19 received as a true and correct record and signed by the Town Mayor on Wednesday 10th July 2024.

Councillor S Henry – Town Mayor
The meeting Closed at 7.45pm

WHISTON TOWN COUNCIL

At the Ordinary Council meeting of Whiston Town Council held in the Council Chamber, Whiston Town Hall, Old Colliery Road, Whiston on Wednesday 12th June 2024 commencing at 7.30pm. the following were:-

Present
Councillor S. Henry -Town Mayor
(In the Chair)

Councillors D. Allen, J. Burke, R. Gaffney, N. Murray, T. Murray, S. Rees and G. Wickens.

Apologies.
Apologies for absence were received on behalf of Councillors T. Byron, K. Taylor, J. Mimnagh and C. Powell.

17. Leave of Absence
Members were requested to consider a request for a leave of absence from Councillor C. Powell. This is for a period of 6 months due to continuing health issues.
Resolved: That the leave of absence be approved from June 2024 for a period of 6 months.

18. Public Forum.
No Members of the Public attended the meeting.

19. Announcements from the Town Mayor.
The Town Mayor gave the following updates **FOR INFORMATION ONLY.**
Civic Sunday Service The Town Mayor requested Members attend the event scheduled for Sunday 30th June 2024.

20. Announcements from the Town Clerk.
The Town Clerk gave the following updates **FOR INFORMATION ONLY.**
No updates available.

21. Announcement from the Leader.
The Leader gave the following updates **FOR INFORMATION ONLY.**
No updates available.

22. Declarations of Interest.

The undermentioned declaration of interest were received:
Councillor R. Gaffney left the meeting room at 7.31pm and returned at 7.36pm.
Councillors J. Burke, T. Murray, S. Rees and S. Henry left the meeting room at 7.57pm and returned at 7.59pm.

Councillor	**Agenda Item**	**Nature of Interest**
R. Gaffney	7a	Member of KBC Planning Comm
J Burke	16 Appendix 8	Chair of Committee
S. Henry	16 Appendix 8	Fundraiser for Group
T. Murray	16 Appendix 8	Member of Committee
S. Rees	16 Appendix 8	Fundraiser for Group

23. Planning.
a) Applications.
Members considered the undermentioned planning applications.

24/00212/PDE	Prior approval for the erection of a single storey rear extension. Maximum depth from original rear: 5.96 metres. Maximum Height:3.93 metres. Height of eaves;3.12 metres	94 Molyneux Drive, Prescot Knowsley
22/00645/NMA	Application for a non-material amendment following grant of planning permission 22/00645/FUL for the erection of single storey rear extension (Appoval sought for replacement of garage door to front elevation to domestic window and removal of one No skylight)	82 Dragon Lane, Whiston, Knowsley.
24/00215/FUL	Erection of a two storey side extension together with erection of a single storey rear extension and demolition of existing outbuilding and rear canopy.	10 Walpole Avenue, Whiston, Knowsley
24/00211/FUL	Variation of condition 2 (approved plans), 9 (acoustic fence method	Fox's Bank, Halsnead Garden Village, Land West of Fox's Bank Lane

	statement), and 10 (boundary treatments) of planning application. 20/00417/FUL- residential development comprising of the erection of 350 No. Dwellings together with the construction of vehicular access off Fox's Bank Land (comprising signalized junction), suds pons, landscaping, boundary treatments and other associated works (including demolition of existing farm buildings)	and north of M62, Whiston, Knowsley, L35 3SS
24/00260/CLD	Construction of single storey rear extension with mono pitched.	13 Bryer Road Prescot Knowsley
24/00239/FUL	Installation of 3 air cooler units to the side elevation along with a 2M high close board screen fence.	Go Local 32 Croftwood Grove Whiston
24/00247/FUL	Variation of condition 3 (relating to store opening hours) of planning approval 03/00850/ful 9 (Erection of extension to side and rear of dwelling and first floor extension to form flat above existing shop)	Go Local 32 Croftwood Grove Whiston

Resolved: That an observation be submitted in relation to 24/00211/FUL and no observation be submitted in relation to all other applications considered.

24. Whiston Woods – Information.
Members were requested to consider updates from the Clerk or Leader of the Council in relation to the proposed Cemetery Extension, Whiston Woods.
Resolved: A recent clean-up day had been very successful, with young children also attending. Support for the campaign to Save Whiston Woods is still very strong.

25.Town Mayors Civic Sunday Service, 30th June 2024, St Nicholas Church, Windy Arbor Road, Whiston, commencing at 10.30am.
The Town Mayor has arranged a Civic Sunday Service at St Nicholas Church, Whiston and all Members were encouraged to attend.
Resolved: That the report be noted.

26. Minutes - Events Committee Meeting.
To receive as a true and correct record the Minutes of the Events Committee Meeting held at 6pm on Wednesday 8th May 2024.
Resolved: That the minutes of the Events Committee Meeting held on the 8th May 2024 be received as a true and correct record.

27. Minutes - Annual Council Meeting.
To receive as a true and correct record the Minutes of the Annual Council Meeting held on Wednesday 8th May 2024.
Resolved: That the minutes of the Annual Council Meeting held on the 8th May 2024 be received as a true and correct record.

28. Minutes - Ordinary Council Meeting.
To receive as a true and correct record the Minutes of the Ordinary Council Meeting held on Wednesday 8th May 2024.
Resolved: That the minutes of the Ordinary Council Meeting held on the 8th May 2024 be received as a true and correct record.

29. Minutes – Annual Public Meeting.
To receive as a true and correct record the Minutes of the Annual Public Meeting held on Wednesday 29th May 2024.
Resolved: That the minutes of the Annual Public Meeting held on the 29th May 2024 be received as a true and correct record.

Matters arising from these minutes: The Clerk be requested to write to the Police regarding the investigation following on from the report made to the police and subsequent visit to the Housing Development, Lickers Lane, Whiston following on from the report that native bluebells were being destroyed. Further verbal updates were also given regarding types of bluebells and areas that have now been cordoned off.

30. Accounts.
Members were requested to note and agree the undermentioned information in relation to finance,

a). Bank Reconciliation – May 2024.
Resolved: That the bank reconciliation in relation to May 2024 be noted and agreed.

b). Final Payment Summary – May 2024.
Resolved: That the Final Payment Summary for May 2024 be noted and agreed.

c). Monthly Accounts for Payment – June 2024.
Resolved: That the circulated Monthly Accounts for Payment be noted and agreed.

31. Unity Morris Dancers – Application for Financial Assistance. - Appendix 7
Members considered an application for financial assistance from Unity Morris Dancers who are seeking funding, dance dresses, t-shirt and jackets along with funding for a music system and speakers. A contribution could be offered using

expenditure powers under the Local Government Act 1972 S 137 payment and met out of the community donation budget which currently stands at £1500.00
Resolved: That this item be deferred and a further request be sent for the undermentioned documents:
Constitution of the Group.
Safeguarding Policy.
List of Committee Members details.

32. Prescot Mission Christmas – Application for Financial Assistance. – Appendix 8.
Members considered an application for financial assistance towards the cost of providing food hampers, vouchers and fresh produce deliveries for those people in need within the area. 55 families in Whiston have recently benefitted from this at an average cost of £55 per family. A contribution could be offered using expenditure powers under the Local Government Act 1972 S 137 payment and met out of the community donation budget which currently stands at £1500.00.
Resolved: That a contribution be agreed in the sum of £500 using expenditure powers under the Local Government Act 1972 S 137 payment and met out of the community donation budget which currently stands at £1500.00.

33. Support for Safety of Lithium Batteries and E-bikes- Appendix 9.
Members were requested to consider supporting a campaign to improve the safety of lithium batteries (used in e-bikes and e-scooter) and their disposal. Electrical Safety first is a UK Charity dedicated to reducing injuries caused by electricity. (see circulated information).
Resolved: That the Clerk contact the organisation and request further details in relation to support.

34. Report of the Independent Remuneration Panel - Appendix 10.
Members are requested to consider the findings of the Independent Remuneration Panel in relation Town and Parish Councils' Allowances 2024.
Resolved: That the report be noted and the Clerk contact the Borough Council to again highlight the time frame of meetings and obtain further information in relation to payment of Members allowances

Minute 17 – 34 be received as a true and correct record and signed by the Town Mayor on Wednesday 10th July 2024.

_____

Councillor S. Henry – Town Mayor
The meeting closed at 8.12pm

MONTHLY BANK RECONCILIATION				
Jun-24				
Balance 01/06/2024		£ 632,550.17		
Receipts in June 2024		£ 20,054.00		
Less Payments in June 2024		£ 37,834.74		**£ 614,769.43**
BALANCES				
Fixed Term Deposit A/c 85172626			£ 50,488.22	
Business Res A/C-89979389			£ 555,888.47	
Current A/C-97589667			£ 8,392.74	
Less unpresented receipts		£ -		
Current a/c balance				
Total Credit Balance			**£ 614,769.43**	
Balance c/fwd				**£ 614,769.43**

FINAL PAYMENT SUMMARY June 2024
Month 03 June 2024

1	BACS	B H Dyson-Caretaker at Foxshaw Close Playground	£	75.00
4	BACS	Knowsley Borough Council-Council Tax - Rates for 3 Centres	£	1,541.00
5	BACS	Knowsley Borough Council Open Space, Ground Maintenance.		
4	BACS	HMRC-Tax and NI May Contributions	£	2,747.15
4	BACS	Merseyside Pension Fund-Pension Contributions	£	2,601.25
4	BACS	Prudential Insurance (AVC's)	£	800.00
1	BACS	ICU Group Monthly Service	£	340.80
1	BACS	B & Q Trade UK Lavender plants, Blue roll, compost	£	87.80
1	BACS	High Speed Training Ltd	£	978.48
1	BACS	Amazon Business Legionella log book	£	15.97
1	BACS	Trade UK B & Q White trim/ mop bucket and blue roll	£	59.50
1	BACS	Lanes Trophies Trophies for Flower Show	£	144.40
1	BACS	B & B Hygiene Cleaning materials	£	134.23
1	BACS	Amazon Business Soups for luncheon club	£	86.96
1	BACS	S T Electrical and Security Ltd Annual certificates for all centres and lights fot WTH	£	1,404.00
1	BACS	B & B Hygiene Blue Gloves	£	35.52
1	BACS	Cathedral Leasing Supply of sanitary bins/nappy bins	£	1,193.62
1	BACS	Amazon Business 2 fridge thermometers	£	11.47
1	BACS	Amazon Business Meat Thermometer	£	12.49
1	BACS	Norman Harris RFC	£	40.00
1	BACS	HMRC-Repayment of payment made in error by HMRC fo VAT claim	£	11,156.91

	Sub Total		**£ 23,466.55**
		£ 23,466.55	
	Total Payments		**£ 23,466.55**

Total Direct Debits

1	DDR	Ash Waste Services. Refuse collection, Whiston Town Hall	£	193.15
1	DDR	Ash Waste Services. Refuse collection, George Howard Centre	£	127.63
1	DDR	Water Plus. Water - George Howard Centre (4078082681)	£	89.01
1	DDR	Water Plus. Water - Robert Foulkes Centre (6000391688)	£	101.10
1	DDR	Water Plus. Water - Whiston Town Hall (4033613348)	£	73.72
1	DDR	British Gas Business GAS WTH (603228234)	£	753.13
1	DDR	Chubb Fire & Security. George Howard Centre	£	94.61
1	DDR	Chubb Fire & Security. Whiston Town Hall	£	94.61
1	Go Cardless	Global Direct	£	51.00
		GDPR / Data Protection Annual charge	£	55.00
		Bank charges (97589667)	£	39.28
		Bank charges re SumUp device	£	13.42

Total DD	**£**	**1,685.66**
Wages	£	12,682.53
	£	**37,834.74**

1 Section 19 Local Government (Miscellaneous Provisions) Act 1976
2 Section 137 Local Government Act 1972
3 Section 111 Local Government Act 1972
4 Section 112 Local Government Act 1972
5 Section 10 Open Spaces Act 1906
6 Section 176 Local Government Act 1972
7 Schedule 13 Local Government Act 1972
8 Section 143 Local Government Act 1972
9 Section 214 Local Government Act 1972
10 Section 15(5) Local Government Act 1972
11 Section 145 Local Government Act 1972
12 Section 111/175 Local Government Act 1972
13 Audit Commission Act 1998
14 Section 31 Local Government Act 1997 Crime Prevention

Total Payment R & P Book	£	37,834.74
Total Payments June	**£**	**37,834.74**

Accounts Sheet for June	£	23,466.55
Direct payments for June	£	1,685.66
Wages	£	12,682.53
Total Payments June	**£**	**37,834.74**

WHISTON TOWN COUNCIL
SMALL COMMUNITY FUND APPLICATION FORM

SECTION 1 – Your Organisation	
Organisation Name and Address:	Unity morris dancers
Contact person:	Kayleigh gill
Role in the Organisation:	principle
Telephone:	07510409825
Email:	Kaylzg0@gmail.com
What year was your group established?	2024
Do you have a constitution?	**Yes** ☒ No ☐
Are you a registered Charity?	Yes ☐ **No** ☒ Charity Number:
What are the main aims and activities of your Group?	To bring a community dance team and create a safe place for people in our community to come to
Which area of Whiston are you based in?	Molyneux drive
Bank Details:	Sort Code: 305466 Account Number: 11437068 Account Name: unity morris dancers

SECTION 2 – Your Project		
Project Name:	Unity morris dancers	
When will this take place?	Monday evenings	
Please give details of the activity and / or equipment that you are applying for:	Uniform including tshirts jackets dresses and essenitals for the girls to compete in Music system and speaker	
How will this project make a difference in your community? **Please continue on separate sheet if necessary...**	It will make a difference as it will bring people in the community together and create a support network as we are a very low costly group who wants everyone to be able to be involved we don't discriminate against anyone. We will be holding family fundays. Coffee morning. Bingos. Dance shows This will create a community evenings and hopefully reduce crime rate and give our younger children a safe environment	
Who will mainly benefit from your project? (please tick one box in each section)	**Groups**	
	Young People	☒
	Older People	☒
	General Community	☒
	Resident Association	☒
	Sports or Arts	☒
	Minority groups (e.g. LGBT, Disabled, BME)	☒
How many people will benefit from your project?	As many as possible	
How much funding are you asking for?	£500	
Have you secured funding from anyone else?	no	

How will your project recognise the support of the Town Council	It will recognise it as we will be able to provide the uniform to each dancer without having to ask for a family contribuition	
Who will be running the activity?	☒ Unpaid Volunteers	How many 3
	☐ Paid Volunteers	How many
	☐ Paid Staff	How many

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: k gill
	Position: principle
	Date: 29/004/2024

You can return your form:

By Post:	Mrs Sandra Mayers Town Clerk Whiston Town Council Whiston Town Hall Old Colliery Road Whiston Merseyside L35 3QX
By Email:	town.clerk@whiston-tc.gov.uk

Please note:

As from May 2023, should the application be approved, the organisation must provide receipts to Whiston Town Council to show how the grant has been spent.

Please ensure the following :-

1. Read the guidance notes which will help you to include the information we need.
2. Make sure that your group and your project meet the criteria.

WHISTON TOWN COUNCIL
SMALL COMMUNITY FUND APPLICATION FORM

SECTION 1 – Your Organisation	
Organisation Name and Address:	Whiston Over 55's Club
Contact person:	Gerry Haliday
Role in the Organisation:	Treasurer
Telephone:	07958168016
Email:	
What year was your group established?	28th November 2005
Do you have a constitution?	**Yes** ☐ x No ☐
Are you a registered Charity?	Yes ☐ **No** ☐ x Charity Number:
What are the main aims and activities of your Group?	Bingo every Monday Whiston Town Hall. Day Trips and Buffet Lunches.
Which area of Whiston are you based in?	Whiston North
Bank Details:	Sort Code: 30-17-48 Account Number: 01605910 Account Name: Whiston Over 55's Club

SECTION 2 – Your Project			
Project Name:	Day Trip for Members		
When will this take place?	4th September 2024		
Please give details of the activity and / or equipment that you are applying for:	We are having a day out at Briars Hall and arranging lunch for our Members.		
How will this project make a difference in your community? **Please continue on separate sheet if necessary…**	These type of activities gives our members an opportunity to mix with others, takes them away from the normal routine. It gives them a change of scenery and helps towards them keeping a positive attituded. It avoids isolation for a number of our Members who look forward to an annual trip out.		
Who will mainly benefit from your project? (please tick one box in each section)	**Groups**		
	Young People	☐	
	Older People	☐ x	
	General Community	☐	
	Resident Association	☐	
	Sports or Arts	☐	
	Minority groups (e.g. LGBT, Disabled, BME)	☐ x	
How many people will benefit from your project?	40 Members		
How much funding are you asking for?	£500 towards the cost of travel and food.		
Have you secured funding from anyone else?	No		
How will your project recognise the support of the Town Council	We will announce how the Council has contributed and ensure it is included in any future literature.		
Who will be running the activity?	☐ x Unpaid Volunteers	How many 8	
	☐ Paid Volunteers	How many	

	☐ Paid Staff	How many

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: Gerard Halliday
	Position: Treasurer
	Date: 1st July 2024

You can return your form:

By Post:	Mrs Sandra Mayers Town Clerk Whiston Town Council Whiston Town Hall Old Colliery Road Whiston Merseyside L35 3QX
By Email:	town.clerk@whiston-tc.gov.uk

Please note:

As from May 2023, should the application be approved, the organisation must provide receipts to Whiston Town Council to show how the grant has been spent.

Please ensure the following :-

1. Read the guidance notes which will help you to include the information we need.
2. Make sure that your group and your project meet the criteria.
3. Attach a copy of your constitution and a recent bank account statement – you can send these in separately if you apply online.
4. If the project involves children, young people or vulnerable adults, please enclose a copy of your Child / Vulnerable Adults Protection Policy.

Sandra

From: vat126team@hmrc.gov.uk
Sent: 7 24 June 2024 12:33
To: Whiston Town Council
Subject: VAT126 Query

Good afternoon,

The VAT126 team have been passed the details of a phone call from Whiston Town Council regarding a duplicated VAT126 payment of £11,156.91 for the claim period ending 31/03/2024. I have looked at the record and the claim was keyed twice in error on the same day. There are safeguards in place to ensure duplicated payments are not processed and issued, unfortunately the safeguard failed and the duplicated claim was paid out on 19/06/2024. I am sorry for any confusion or inconvenience this has caused.

Unfortunately, as the claim was paid in error, I would be grateful if the amount is returned to HMRC. This can be done by:

- A BACS transfer can be made to account no: 12001020, sort code: 083210 and the VAT126 reference number should be used as the payment reference, this will be XCV126000100641.
- Please email this mailbox: vat126team@hmrc.gov.uk once the payment has been sent so we can check that the payment has been received and ensure that the record is up to date.
- Or, a cheque payable to HMRC can be sent with a letter to : Government Payments & Banking, HMRC. BX9 1JZ

Instead of repaying the amount to HMRC, the town council also has the option to reduce their next claim by deducting the overpaid amount. If you intend to choose this option, please make it clear on the claim form that the claim amount is reduced due to the overpaid amount.

Kind regards,

HM Revenue & Customs

Dianne Bowie
VAT126 Processing Team
Government Banking and Payments
HM Revenue and Customs
BX9 1JZ
Email: vat126team@hmrc.gov.uk
Phone: 03000 558 554

OFFICIAL

This message and any attachments are confidential. Unless you are the intended recipient, the information must not be used, disclosed, or copied to any other person who is not entitled to receive it. If you have received this message in error, please notify the sender immediately and then delete it. The

Thank you for your application for information received by Merseyside Police on 13th June 2024 addressed to Community Hub1 and Inspector Murray.

The correspondence has today been transferred to the Freedom of Information Team for necessary attention and response to you in due course.

I note that you are seeking information relating to:

(*paraphrased*) : Incident at Lickers Lane, Whiston involving a public complaint relating to tree felling and damage to bluebells.

Your request will be dealt with under the terms of the Freedom of Information Act 2000 and will now be considered. You will receive a response within the statutory timescale of 20 working days as defined by the Act, subject to the information not being exempt nor containing a reference to a third party. If we are not able to achieve this deadline you will be informed at the earliest opportunity and given a revised timescale.

There may be a fee payable for the retrieval, collation, and provision of the information you have requested. If this is the case, you will be informed and the 20-working daytime scale will be suspended until we receive payment from you.

Some requests may also require either full or partial transfer to another public authority in order to answer your query in the fullest possible way. Again, you will be informed if this is the case.

Would you please note in the Town Council records that any Freedom of Information Act or Environmental Information Regulation application should be sent to the Data Access Unit at the following e-mail address foi@merseyside.police.uk and not to the local policing unit. This action will ensure that there is no delay in the application being processed. You may of course copy any application to the Neighbourhood Inspector if you wish.

Yours faithfully

D. Jackson

D. Jackson
Disclosure Analyst
Merseyside Police
Data access Unit [FOI]
Police Headquarters
PO Box 2122
LIVERPOOL
L3 3YW
TeL: 0151 777 1978 (Team)
Tel: 0151 777 1665 (D/dial)

Karen

From: Jackson Dennis <Dennis.Jackson@merseyside.police.uk>
Sent: 17 June 2024 17:01
To: Whiston Town Council
Subject: Acknowledgement - FOI -DJ 2024 00827 MERPOL

Reference No: DJ 2024- 0827 MERPOL (please quote in all correspondence)

Dear Mrs. Mayers,